

11 APR 1956

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT : Proposed Table of Organization for Far East
Division, DD/P

1. This memorandum contains a recommendation submitted for DD/S approval. Such recommendation is contained in paragraph 7.

3. The Director of Personnel (Tab B) has approved the titles and grades of the positions with certain qualifications indicated on the listing. In summary these are:

a. The assignment
quarters positions and

head-
25X1A

b. One of the forty (40) positions slant-slotted at headquarters is the proposed position of an Administrative Officer at the GS-14 level in [redacted]. A dual grade of GS-11/14 has been assigned this position until such time as the Management Staff and the Position Evaluation Division, Office of Personnel can more fully resolve the functions and responsibilities of the [redacted] of this branch.

25X1A8A

25X1A8A

c. Three additional positions approved and established in the interim period, have been added to the T/O (Tab B).

25X1A8A

d. The Director of Personnel (Tab C) has approved the position of Overt Placement Officer, GS-12, in the [redacted] Staff, FE, based on a comparison with similar type positions within the Personnel Assignment Division, Office of Personnel. This particular position is brought to your attention because the Management

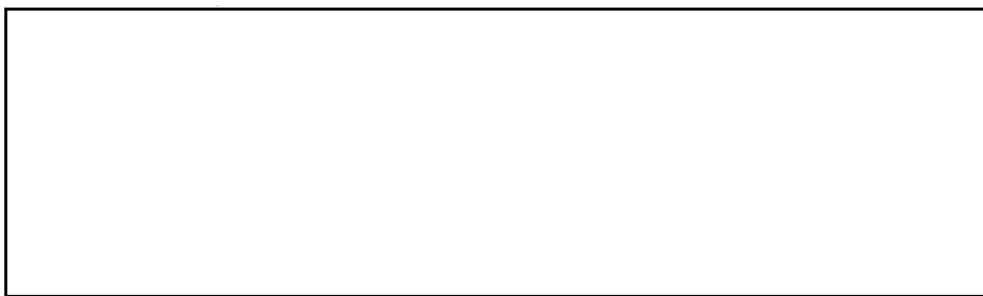
25X1X8

SECRET

Staff questions the advisability of recognizing the placement function as being spread between Office of Personnel, the Career Management Boards and the holding office. It is not inferred that the placement function does not exist at Division level. As a matter of fact FE alone handles about 35 to 40 returnees per month of which up to 60% are reassigned within the Division as a result of the Divisions own effort. Obviously the role of the Assignment Division, OP and the Career Boards have not been fully defined.

5. The Comptroller (Tab D) makes the following significant comments:

25X1A1A



25X9A2

b. The Headquarters portion of the T/O is increased from [redacted] positions with a corresponding decrease in the field T/O.

c. The average grade of the proposed T/O (as computed by the Comptroller's Office) is [redacted] 25X1A
 25X1A [redacted]. However, the Position Evaluation Division, by a method agreed by Budget Division, Comptroller's Office, to be more appropriate computes the average grade of the old T/O as [redacted] and the proposed T/O 25X1A as [redacted].

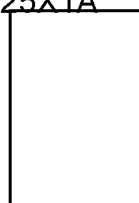
d. Non-concurrence in four (4) positions (mentioned in par. 9 of Tab D). Reconciliation between the Office of Personnel and the Comptroller has been effected since this memorandum was prepared.

25X1A 6. While some concern should arise from noting the increased average grade of the FE T/O from [redacted] to a proposed T/O average of GS-[redacted], other T/O's which will be submitted shortly show greater increases. Examples:

a. PPO Staff

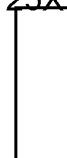
Current T/O
Proposed T/O

25X1A



Increase

25X1A



b. WH Division

Current T/O
Proposed T/O

c. FE Division

Current T/O
Proposed T/O

25X1A

Increase

25X1A

7. Your approval of the FE Division T/O attached as Tab A is recommended.

Chief, Management Staff

25X1A9A

ATTACHMENTS:

- Tab A - Proposal
- Tab B - Dir. of Pers. Comments
- Tab C - Approval of Pos. in FE
- Tab D - Comptroller Comments

The recommendation in paragraph 7 above is approved.

Date APR 17 1956

SIGNED

fn
/Deputy Director (Support)

FOIAB3B

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MISSING PAGE

ORIGINAL DOCUMENT MISSING PAGE(S):

ATTACHMENT TAB A+D

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Approved For Release 2002/09/04 : CIA-RDP78-04718A002100070016-6

SECRET

ROUTING AND RECORD SHEET

INSTRUCTIONS: Officer designations should be used in the "TO" column. Under each comment a line should be drawn across sheet and each comment numbered to correspond with the number in the "TO" column. Each officer should initial (check mark insufficient) before further routing. This Routing and Record Sheet should be returned to Registry.

FROM:

SSA-DD/S

25X1A

TELEPHONE

25X1A

DATE

10 April 1956

TO	ROOM NO.	DATE		OFFICER'S INITIALS	TELEPHONE	COMMENTS
		REC'D	FWD'D			
1. C/Management Sta				25X1A		
2. DD/S		25X1A				
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
14.						
15.						

1 to 2
① There a a couple of disturbing features here-in which should have your scrutiny.
② I am doing a small run down for you on the matter of difference between T.O. Nav. grade and monument or actual av grade; but as noted previously the T.O. is trend. (am picking WH for this element)

25X1A

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FORM NO. 610
1 APR 55REPLACES FORM 51-10
WHICH MAY BE USED.

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CENTRAL INTELLIGENCE AGENCY
OFFICIAL ROUTING SLIP

25X1A ✓

TO			DATE
1	<input type="text"/>	<input type="text"/>	17 Apr
2	Mr. Lloyd		4/17/60
3	Colonel White		
4			
5			
FROM		25X1A	DATE
1	<input type="text"/>	<input type="text"/>	12 Apr
2			
3			

<input type="checkbox"/> APPROVAL	<input type="checkbox"/> INFORMATION	<input type="checkbox"/> SIGNATURE
<input type="checkbox"/> ACTION	<input type="checkbox"/> DIRECT REPLY	<input type="checkbox"/> RETURN
<input type="checkbox"/> COMMENT	<input type="checkbox"/> PREPARATION OF REPLY	<input type="checkbox"/> DISPATCH
<input type="checkbox"/> CONCURRENCE	<input type="checkbox"/> RECOMMENDATION	<input type="checkbox"/> FILE

Remarks:

Recommend approval. Please note: is digging up some additional information in connection with grade and average salary increases in T/Os.